

## CBO Shared Services Hiring Committee

**From:** Jason McMartin clerk@papineaucameron.ca  
**Sent:** May 14, 2026 10:42 AM  
**To:** CAO CAO@calvintownship.ca; 'Joanne Montreuil' admin@mattawan.ca  
**Subject:** RE: CBO interviews

Hello Donna

No dates/times of interviews have been scheduled. This will most likely be done after May 26.

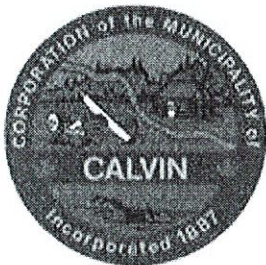
Jason,

**From:** CAO [mailto:CAO@calvintownship.ca]  
**Sent:** May-14-26 10:17 AM  
**To:** Jason McMartin; 'Joanne Montreuil'  
**Subject:** RE: CBO interviews

Hi Jason

Do you happen to have dates/times of interviews? That information will be of assistance. thanks

**Donna Maitland**  
**CAO/Clerk/Treasurer**  
Municipality of Calvin  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700  
www.calvintownship.ca



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**From:** Jason McMartin <clerk@papineaucameron.ca>  
**Sent:** May 14, 2026 9:13 AM  
**To:** 'Joanne Montreuil' <admin@mattawan.ca>; CAO <CAO@calvintownship.ca>  
**Subject:** CBO interviews

Hello JoAnne and Donna

Notice of the employment opportunity for the Chief Building Official & Municipal Enforcement position closed on May 12, 2026 and submitted applications were discussed at the Council meeting of May 12, 2026.

Before we start the interviews, Council would like to see if a representative from Calvin and a representative from Mattawan would be interested in participating in the interviewing process.

Could you let me know if you have an interested representative before the next Council meeting of May 26, 2026 so that I can bring this information to Council on May 26, 2026

Best Regards,

Jason McMartin, BA, ADA  
CAO/Clerk-Treasurer  
The Corporation of the Township of Papineau-Cameron  
4861 Highway 17  
P.O. Box 630  
Mattawa, ON P0H 1V0  
Ph: 705-744-5610  
Fax: 705-744-0434  
Cell: 705-218-0896  
Email: clerk@papineaucameron.ca

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**From:** Jason McMartin <[clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca)>  
**Sent:** May 20, 2026 9:49 AM  
**To:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>; 'Joanne Montreuil' <[admin@mattawan.ca](mailto:admin@mattawan.ca)>  
**Subject:** RE: updated draft shared building services agreement

Hello Donna

For the previous and current agreement, it was discussed that a member of Municipal Council be appointed as a member to the management committee.  
Each municipal Council can appoint, remove, re-appoint their municipal councillor at any time.

For education costs, it will depend on who we select, and their current level of education.

Jason,

**From:** CAO [<mailto:CAO@calvintownship.ca>]  
**Sent:** May-15-26 10:00 AM  
**To:** Jason McMartin; 'Joanne Montreuil'  
**Subject:** RE: updated draft shared building services agreement

Hi Jason

Thank you for this.

I would request that under Management Committee,

Membership:

- Each Council shall appoint one representative (NOTE for Joanne and Jason – it may not necessarily be a Council member – Councils will independently decide)
- the member's term will begin \_\_\_\_\_ and end on Nov 14, 2026 (Jason and Joanne -unless they are not going to meet until the new year?)
- subsequently, each Council will appoint a committee member for the balance of the new Council term. OR Members shall be appointed for the term of Council.

(this takes into account the need for councils to appoint representation to all committees after the election has taken place – people, if council members are not necessarily here beyond Nov 15 and with new ones elected they vs a re-elected one may be interested if the appointment is indeed a council member)

Jason, for budgetary purposes, do you have an estimate of the education costs for this first year ending Dec 31, 2026? Council will want to know and do I.  
Can you look back to 2025 to provide an estimate for 2026 AND what do you anticipate additional costs will be during this year for the new person.

Thanks  
Donna

**Donna Maitland**  
**CAO/Clerk/Treasurer**  
Municipality of Calvin  
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0  
Ph: 705-744-2700  
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**From:** Jason McMartin <[clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca)>  
**Sent:** May 15, 2026 9:28 AM  
**To:** CAO <[CAO@calvintownship.ca](mailto:CAO@calvintownship.ca)>; 'Joanne Montreuil' <[admin@mattawan.ca](mailto:admin@mattawan.ca)>  
**Subject:** updated draft shared building services agreement

Hello Donna and JoAnne

Attached is a copy of a updated draft shared chief building official / building inspector / property standards by-law officer services agreement.

The current agreement is up for renewal on June 26, 2026.

Let me know if you have any questions.

Best Regards,

**Jason McMartin, BA, ADA**  
CAO/Clerk-Treasurer  
The Corporation of the Township of Papineau-Cameron  
4861 Highway 17  
P.O. Box 630  
Mattawa, ON P0H 1V0  
Ph: 705-744-5610  
Fax: 705-744-0434  
Cell: 705-218-0896  
Email: [clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca)

Schedule "A" by By-Law 2026-

SHARED CHIEF BUILDING OFFICIAL / BUILDING INSPECTOR / PROPERTY  
STANDARDS BY-LAW OFFICER SERVICES AGREEMENT

THIS AGREEMENT made in triplicate as of the        day of        , 2026.

BETWEEN:

The Corporation of the Township of Papineau-Cameron  
having its principal office at  
4861 Highway 17, P.O. Box 630 Mattawa, ON P0H 1V0  
(herein after called "Papineau-Cameron")

OF THE FIRST PART

AND

The Corporation of the Municipality of Calvin  
having its principal office at  
1355 Peddlers Drive, Mattawa, ON P0H 1V0  
(herein after called "Calvin")

OF THE SECOND PART

AND

The Corporation of the Municipality of Mattawan  
having its principal office at  
947 Hwy 533, P.O. Box 610, Mattawa, ON P0H 1V0  
(herein after called "Mattawan")

OF THE THIRD PART

WHEREAS Section 3 (1) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act;

AND WHEREAS Section 3 (2) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 3 (3) of the Ontario Building Code Act, S.O. 1992, c.23 as amended, states that the councils of two or more municipalities may enter into an agreement,

- (a) providing for the joint enforcement of this Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors;

WHEREAS the parties hereto have agreed to the terms by which they will participate in the operation of a Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer;

THAT in consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

**1.0 CONTRACT TERM**

The term of this Agreement shall be 4 years, commencing June 27, 2026 and ending June 26, 2030.

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**2.0 PARTICIPATION OPERATING COSTS & REVIEWS**

The objective of the parties is to participate in the operating costs of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer in direct proportion to the use of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer by each of the parties by a percentage measurement in the attached Schedule "A" and of the following:

Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer employment operation expenses include, but not limited to the following:

- Salary
- Vacation Pay
- Annual Cost of Living Adjustment
- Government Employment Insurance
- Government Canada Pension Plan
- WSIB (Workplace Safety Insurance Board)
- Government Employer Health Tax
- Employee Pension Plan
- Employee Health Benefits Plan
- All of the above for an individual for Succession Planning

Percentage Measurement by:

- Three year average of the most current number of Annual Households in each separate Municipality.
- Three year average of the most current number of Annual Building Permits issued in each separate Municipality.
- Three year average of the most current number of Annual Building Values in each separate Municipality.
- Three year average of the most current number of Annual Property Assessment Value (less exempt assessment) in each separate Municipality.
- Property Standards participation.
- Host Municipality, 5% reduction for administration service.

The parties therefore agree that their participation in operating costs shall be using the averages of years 2023/2024/2025 attached as Schedule "A" being as follows:

a) Township of Papineau-Cameron	47.28%
b) Municipality of Calvin	32.42%
c) Municipality of Mattawan	20.29%

Using the percentage measurement in the attached Schedule "A", the percentages shall be re-analyzed by each parties Council's at the end of each calendar year December 31, and the new percentages shall apply for the successive calendar year approved by each parties Council Motion/Resolution.

**3.0 HOST MUNICIPALITY**

The parties agree that the host Municipality shall be The Corporation of the Township of Papineau-Cameron and shall be the employer of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer.

**4.0 ADMINISTRATION SERVICE**

The parties agree that the host Municipality shall have a 5% reduction on the participation percentage measurement for providing administration items and service such as cell phone, payroll, human resources, human resources insurance, etc.

**5.0 MUNICIPAL CONTRIBUTION LEVY**

The parties agree that each Municipality shall issue monthly levy payments to the Host Municipality.

**6.0 TRAVEL EXPENSES**

The parties agree that any travel expenses in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron to pay their own travel expenses.
- b) Calvin to pay their own travel expenses.
- c) Mattawan to pay their own travel expenses.

Schedule "A" by By-Law 2026-

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**7.0 EDUCATION EXPENSES**

The parties agree that any required education training, licensing, and seminar/workshop expenses relating to building department service, enforcement and property standards, shall be paid by the parties in accordance with the approved percentage measurement cost sharing.

**8.0 INSURANCE**

The parties agree that any insurance claims in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron shall provide and pay for its own building department insurance coverage expenses and insurance claims.
- b) Calvin shall provide and pay for its own building department insurance coverage expenses and insurance claims.
- c) Mattawan shall provide and pay for its own building department insurance coverage expenses and insurance claims.

In addition, each party shall during the term of the agreement have the other parties included as “additional named insured” for only in respect of and during the services performed under this and cross liability insurance is to be provided.

**9.0 LEGAL EXPENSES**

The parties agree that any legal expenses in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron to pay their own legal expenses.
- b) Calvin to pay their own legal expenses.
- c) Mattawan to pay their own legal expenses.

**10.0 MANAGEMENT COMMITTEE**

Role

The Management Committee is an Advisory Body, whose mandate is to oversee the terms and conditions of this agreement.

Membership

Each Municipality shall appoint one member of Municipal Council.

Chairperson

The chairperson shall be rotated on the basis of a 1 year term. The rotation shall be made by a draw of names to determine the order of rotation.

Minutes of Meetings

The host Municipalities Administrator shall keep a copy of all minutes of the meetings of the Management Committee. The host municipalities administrator shall circulate one copy to each participating municipality.

Meetings

One meeting will be held each year. The management committee has the option of calling additional meetings as required.

Location of Meetings

Meetings are to be held at the host municipality’s administration office. The Management committee has the option to determine a different location of a meeting as required.

Resolution of Problems

If a problem should arise, the committee would address the joint inter-municipal councils that are participating in this agreement. Upon completing this procedure, the disputing municipality or municipalities, may request arbitration.

**11.0 AGREEMENTS & AMENDMENTS**

This Agreement supersedes all prior negotiations, representations or agreements, either written or oral.

Schedule “A” by By-Law 2026-

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**12.0 TERMINATION**

If either party wishes to terminate this agreement, that party may do so by giving the other parties at least 60 days written notice, by registered mail, its intention to terminate.

**13.0 ARBITRATION PROVISIONS**

In the event that the parties hereto are unable to agree as to the interpretation or implementation of any of the terms of this Agreement and all matters associated with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer, then the matter in dispute shall, on written notice by any party, be determined by Arbitrations.

The parties shall agree upon an Arbitrator, and if they are unable to agree within 30 days of Notice from either party, then each party shall appoint an Arbitrator within 15 days and the 2 Arbitrators so appointed shall appoint a third Arbitrator within the following 15 days.

The decision of the Arbitrator or Arbitrators as the case may be, shall be final and there shall be no appeals on questions of law or mixed fact and law. In all other respects, the provisions of the Arbitration Act of Ontario, 1991, as amended, shall apply.

The cost of Arbitration shall be part of the operational expenses of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By the Township of Papineau-Cameron on the \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by By-Law No. \_\_\_\_\_

**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO/CLERK-TREASURER

By the Municipality of Calvin on the \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by By-Law No. \_\_\_\_\_

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

By the Municipality of Mattawan on the \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by By-Law No. \_\_\_\_\_

**THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK-TREASURER

**DRAFT**

**Schedule "A"**

**Municipal Contributions for Shared Building Department Services**

Current CBO Untill January - November 2026

Salary	\$44.92 / hr	3 day week	1128 hrs	2026	\$50,669.76
Vacation Pay (2 weeks)			2024	6%	\$3,040.19
<b>Salary Gross Pay</b>					<b>\$53,709.95</b>
Annual Cost of Living Adjustment			2026	included above	\$0.00
Employment Insurance			2026	1.63% x 1.4	\$1,225.66
Canada Pension Plan			2026	5.95% x 1	\$3,195.74
WSIB			2026	3.15%	\$1,691.86
Employer Health Tax			2026	1.95%	\$1,047.34
Employee Pension Plan			2026	3.50%	\$1,879.85
Employee Heath Benefits Plan			2026	11 months	\$5,720.00
					<b>\$68,470.40</b>

Succession Planning Individual June - December 2026

Salary TBD	\$36.96/hr Starting	3 day week	576 hrs	2026	\$21,288.96
Vacation Pay (2 weeks)			2026	4%	\$851.56
<b>Salary Gross Pay</b>					<b>\$22,140.52</b>
Annual Cost of Living Adjustment			2026	included above	\$0.00
Employment Insurance			2026	1.63% x 1.4	\$505.25
Canada Pension Plan			2026	5.95% x 1	\$1,317.36
WSIB			2026	3.15%	\$697.43
Employer Health Tax			2026	1.95%	\$431.74
Employee Pension Plan			2026	3.50%	\$774.92
Employee Heath Benefits Plan			2026		\$3,120.00
					<b>\$28,987.21</b>

**Chief Building Official Expense \$97,457.61**

	VALUES	PERCENTAGE	AMOUNTS	
<b>2023 Number of Households</b>				
Papineau-Cameron	556.00	55.54%	\$54,132.30	
Calvin	292.00	29.17%	\$28,429.19	
Mattawan	153.00	15.28%	\$14,896.12	
<b>Totals</b>	<b>1,001.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2024 Number of Households</b>				
Papineau-Cameron	562.00	55.64%	\$54,228.89	
Calvin	295.00	29.21%	\$28,465.34	
Mattawan	153.00	15.15%	\$14,763.38	
<b>Totals</b>	<b>1,010.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2025 Number of Households</b>				
Papineau-Cameron	574.00	57.23%	\$55,773.35	
Calvin	295.00	29.41%	\$28,664.00	
Mattawan	134.00	13.36%	\$13,020.26	
<b>Totals</b>	<b>1,003.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2023 Number of Permits</b>				
Papineau-Cameron	23.00	40.35%	\$39,325.00	
Calvin	22.00	38.60%	\$37,615.22	
Mattawan	12.00	21.05%	\$20,517.39	
<b>Totals</b>	<b>57.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2024 Number of Permits</b>				
Papineau-Cameron	29.00	46.77%	\$45,585.01	
Calvin	21.00	33.87%	\$33,009.84	
Mattawan	12.00	19.35%	\$18,862.76	
<b>Totals</b>	<b>62.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2025 Number of Permits</b>				
Papineau-Cameron	31.00	38.27%	\$37,298.59	
Calvin	37.00	45.68%	\$44,517.68	
Mattawan	13.00	16.05%	\$15,641.35	
<b>Totals</b>	<b>81.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2023 Building Values</b>				
Papineau-Cameron	965,000.00	37.02%	\$36,080.18	
Calvin	925,600.00	35.51%	\$34,607.06	
Mattawan	716,000.00	27.47%	\$26,770.37	
<b>Totals</b>	<b>2,606,600.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2024 Building Values</b>				
Papineau-Cameron	2,794,400.00	23.51%	\$22,914.56	
Calvin	2,382,000.00	20.04%	\$19,532.81	
Mattawan	6,708,428.00	56.45%	\$55,010.25	
<b>Totals</b>	<b>11,884,828.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2025 Building Values</b>				
Papineau-Cameron	3,519,500.00	54.22%	\$52,839.66	
Calvin	1,928,376.00	29.71%	\$28,951.48	
Mattawan	1,043,500.00	16.08%	\$15,666.48	
<b>Totals</b>	<b>6,491,376.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2023 Assessment (less exempt assessment)</b>				
Papineau-Cameron	167,485,700.00	57.17%	\$55,720.06	
Calvin	96,359,400.00	32.89%	\$32,057.37	
Mattawan	29,097,100.00	9.93%	\$9,680.18	
<b>Totals</b>	<b>292,942,200.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2024 Assessment (less exempt assessment)</b>				
Papineau-Cameron	170,581,900.00	56.97%	\$55,518.95	
Calvin	97,622,400.00	32.60%	\$31,772.97	
Mattawan	31,234,100.00	10.43%	\$10,165.70	
<b>Totals</b>	<b>299,438,400.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>2025 Assessment (less exempt assessment)</b>				
Papineau-Cameron	171,929,000.00	56.97%	\$55,517.07	
Calvin	97,515,100.00	32.31%	\$31,488.30	
Mattawan	32,369,200.00	10.72%	\$10,452.24	
<b>Totals</b>	<b>301,813,300.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>	
<b>Property Standards</b>				
Papineau-Cameron	Yes By-Law	1.00	100.00%	\$97,457.61
Calvin	No By-Law	0.00	0.00%	\$0.00
Mattawan	No By-Law	0.00	0.00%	\$0.00
<b>Totals</b>		<b>1.00</b>	<b>100.00%</b>	<b>\$97,457.61</b>
<b>Municipalities Contributions</b>				
		Admin Fee	Adjusted Rates	Levy Contributions
Papineau-Cameron	52.28%	less 5%	47.28%	\$46,080.29
Calvin	29.92%		32.42%	\$31,598.85
Mattawan	17.79%		20.29%	\$19,778.48
<b>TOTAL</b>	<b>100.00%</b>		<b>100.00%</b>	<b>\$97,457.61</b>

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### Cassellholme Capital Levy



#### Construction Phase - Interest Only Quarterly Levies

Levy issue date: **30-Apr-2026**  
 Levy due date (Net 90): **29-Jul-2026**

Month	Actual Interest Amount	
Jan-26	\$	150,577.67
Feb-26	\$	143,133.90
Mar-26	\$	159,732.64
<b>Total Actual Interest - Quarter</b>	<b>\$</b>	<b>453,444.21</b>
Less: CFS Funding for Quarter	\$	254,772.00
<b>Net Construction Interest - Quarter</b>	<b>\$</b>	<b>198,672.21</b>

Municipality	Apportionment Rate		Capital Levy Issued Apr-26
	(2026 based on 2024 FIR)		
Bonfield	3.248%	\$	6,452.00
Calvin	1.466%	\$	2,912.84
Chisholm	1.674%	\$	3,326.38
East Ferris	7.904%	\$	15,703.53
Mattawa	1.341%	\$	2,663.38
Mattawan	0.328%	\$	651.37
North Bay	79.040%	\$	157,030.19
Papineau-Cameron	1.743%	\$	3,463.73
South Algonquin	3.256%	\$	6,468.79
<b>Total</b>	<b>100.000%</b>	<b>\$</b>	<b>198,672.21</b>

#### Notes

Capital levies during construction will be issued quarterly, on the last day of the month following the applicable quarter.

The levied amount is based on actual interest paid for each month in the quarter.

Please contact William Brooks, CPA, Chief Financial Officer for any questions or concerns.

(705) 474 4250 ext. 230

brooksw@cassellholme.on.ca

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

**BY-LAW NO. 2026-22**

**BEING A BY-LAW TO GOVERN THE MANAGEMENT OF WASTE AND RECYCLING  
UNDER THE JURISDICTION OF THE MUNICIPALITY OF CALVIN**

**WHEREAS** the Municipal Act, S.O. 2001, C.25, section 8 provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance a municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 74, Section 425(1), Section 426 and Section 429 of the Municipal Act 2001, S.O. 2001, c.25, as amended authorizes that a municipality may, in a by-law prohibiting or regulating any matter passed under the "waste management" sphere or jurisdiction, provide that a Person who contravenes the by-law is guilty of an offence and is liable to a fine;

**AND WHEREAS** Section 127 of the Municipal Act, S.O. 2001, c.25, as amended from time to time, permits councils of local municipalities to pass by-laws for requiring the owner or occupants of land to clean and clear the land, not including buildings, or to clear refuse or debris from land, not including the buildings, to regulate when and how such matters shall be done, to prohibit the depositing of refuse or debris on land without the consent of the owner or the occupant of the land and to define "refuse";

**AND WHEREAS** Part V, Section 40 of the Environmental Protection Act, R.S.O. 1990, cE.19, as amended from time to time, states that no person shall deposit or cause, permit or arrange for the deposit of, waste upon, in, into or through any land or land covered by water or in any building that is not a waste disposal site for which an environmental compliance approval or renewable energy approval has been issued or a registration under Part II.2. 2010, c 16, Sched.7, s 2 (30);

**AND WHEREAS** Section 180 of the Highway Traffic Act R.S.O. 1990, c.H8, s. 180, as amended from time to time, "Every person who throws or deposits or causes to deposit any glass, nails, tacks, or scraps of metal or any rubbish, refuse, waste, or litter upon, along or adjacent to a highway, except in receptacles provided for the purpose, is guilty of the offence of littering a highway";

**AND WHEREAS** Section 2 (b, h, i, j, k, m, n, and q) of the Resource Recovery and Circular Economy Act, S.O., c 12, Sch 1, as amended from time to time, states "It is in the Provincial interest that Ontario have a system of resource and recovery and waste reduction that aims to, (b) foster the continued growth and development of a circular economy; (h) minimize the need for waste disposal; (i) minimize the environmental impacts that result from resource recovery activities and waste reduction activities, including from waste disposal, (j) provide efficient, effective, convenient and reliable services related to resource recovery and waste reduction, including waste management services; (k) increase the reuse and recycling of waste across all sectors of the economy, (m) promote public education and awareness with respect to resource recovery and waste reduction; (n) promote cooperation and coordination among various persons and entities involved in resource recovery activities and waste reduction activities; (q) do any other related thing that may be prescribed;"

**AND WHEREAS** the Resource Recovery and Circular Economy Act, S.O., c.12, Sched.1, Part II, “Application for Provincial Interest” section 10 (1)(4) “The following persons and entities shall have regard to the provincial interest described in section 2 when doing the following things: 4. An owner or operator of a waste management system engaging in waste management activities.” Furthermore the Resource and Recovery and Circular Economy Act, S.O., c.12, Sched.1, Part II section 16 (5), states that “If, in the Director’s opinion, a person or entity described in subsection (2) fails to act in accordance with the person’s or entity’s obligation under section 12 to ensure that it performs its duties and carries out its activities in a manner that is consistent with all applicable resource recovery and waste reduction policy statements, the Director may do one or both of the following: (1) Require the person or entity to provide information the Director specifies with respect to the person’s or entity’s efforts to meet the obligation and the reasons for the failure to do so. (2) Require the person or the entity to prepare and submit to the Director a report describing the proposed steps to be taken to meet the obligation and the proposed timelines for doing so;”

**AND WHEREAS** under the Environmental and Protection Act, R.S.O., 1990 c.E.19, R.R.O. 1990, Regulation 347: General-Waste Management that the rules and regulations are mandated by the Province of Ontario and that all rules and regulations for waste management be followed to prevent unnecessary fines imposed on the Municipality for the mismanagement of waste;

**AND WHEREAS** effective January 01, 2026<sup>th</sup>, the Province of Ontario has created a common collection system financed by producers and that O. Reg 391/21: “Blue Box” under the Resource Recovery and Circular Economy Act, S.O., c.12, as amended from time to time, shall have control of what material will be recycled as Blue Box materials;

**AND WHEREAS** the Corporation of the Municipality of Calvin has entered into an agreement with Circular Materials Ontario, the entity in control of recycling, to become the sub-contractor for the collection of recyclable material;

**AND WHEREAS** the Municipality of Calvin recognizes the need to protect the environment, extend the useful life of the Municipality’s Waste Disposal Site, protect personal property, and to protect the properties of the Municipality from the disposal of waste and promote recycling programs in accordance, with established policies and provincial regulations;

**AND WHEREAS** the Corporation of the Municipality of Calvin shall adhere to all provincial legislation regarding waste management activities within the boundaries of the Municipality of Calvin, including being the owner and operator of the landfill site located at 111 Adams Road, located on the southeast corner of Concession 3, Lot 21, Parcel 27896, in the Municipality of Calvin;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Calvin hereby enacts as follows:

## **1.0 DEFINITIONS**

1.1 That the following terms are defined for the purpose of this By-Law:

- A) “**Assessment Roll**” means a public record containing the information about property and individual pieces of land within the taxing jurisdiction of an assessing unit.

- B) **“Attendant”** means the trained staff who work at the landfill site, and may be employees of the municipality, or an employee of a contractor of which has been contracted by the municipality.
- C) **“Blue Box Recyclables”** means divertible material which the province has included in a recovery program, amended from time to time.
- D) **“Burn Pile”** means an area at the landfill for the disposal of clean burnable materials such as paint free wood products, leaves and brush.
- E) **“Clean Up Costs”** means any reasonable expense incurred by the Municipality or the contractor required to restore a particular location to its usual state of repair or cleanliness because of an offence of this By-Law.
- F) **“Clean Up Load”** means a clean up load for the purpose of spring cleaning, moving from a home as an example. Clean Up Loads shall not contain construction materials, divertible materials, furniture and mattresses.
- G) **“Construction Waste”** non-divertible material such as shingles, windows and dry wall disposed of through the renovation or construction of a building and have not been designated as recoverable by the Province of Ontario and are subject to a tipping fee.
- H) **“Contractor”** means any individual, firm, corporation and the employees of any such individual, firm or corporation with the Municipality that has entered into an agreement with the Municipality for the purpose of waste management activities.
- I) **“Contractor Permit”** means a permit which allows contractors to use the landfill on behalf of a resident for the sole purpose of disposal on the behalf of that resident.
- J) **“Council”** means the council of the Corporation of the Municipality of Calvin.
- K) **“Dwelling”** means a place of residence as defined in the Municipality of Calvin’s Zoning By-Law as amended from time to time.
- L) **“Electrical and Electronic Equipment”** means any material designated by the Province of Ontario included in Ontario Regulation 522/20; Electrical and Electronic Equipment, under Resource Recovery and Circular Economy Act, S.O., c.12, which is operated under the Electronic Products Recycling Association (EPRA).
- M) **“Furniture”** means sofas, couches, ottomans, tables, chairs etc. Furniture not in a recovery program by the Province of Ontario, items not in a recovery program are subject to “tipping fees.”
- N) **“Garbage”** means any solid waste other than waste that is included in a recovery program.

- O) **“Hazardous Waste”** means any material which is governed by Regulation 347: General Waste, as amended from time to time by the Province of Ontario. The Municipality of Calvin participates in a Hazardous Waste program with the City of North Bay.
- P) **“Illegal Dumping”** means the disposing of waste, refuse and or garbage in non-designated areas, such as public spaces such as ditches, parks and municipally owned property. Also includes the illegal dumping of waste, refuse and or garbage on private property within the jurisdiction of the Municipality of Calvin.
- Q) **“Industrial, Commercial, Institutional”** also known as (IC&I) as defined by the Resource Recovery and Circular Economy Act, S.O., c.12 as amended from time to time; for example, factories, restaurants, stores, churches, non-for-profit, government buildings.
- R) **“Litter”** means a disorderly accumulation of objects left lying in an open areas or public space.
- S) **“Liquor/Alcohol Containers”** means a container that held alcohol beverages and is part of a supplemental collection system, bottle return system.
- T) **“Manager”** means the manager of Public Works or designate.
- U) **“Metal and Appliances”** means any material which the Municipality or Province of Ontario has included in a recovery or disposal program.
- V) **“Municipality”** means the Corporation of the Municipality of Calvin.
- W) **“Non-Divertible Materials”** means materials that are not covered under a recovery program. For example, food soiled foils, diapers, furniture, construction materials. These materials may be amended as Ontario moves to a Resource Recovery and Circular Economy.
- X) **“Officer”** means a Municipal By-Law Enforcement Officer, authorized to enforce the provisions of this By-Law.
- Y) **“Owner”** means a Person who is shown as the assessed owner of the real property on a current assessment roll for the Municipality, or a Person who, for the time being is managing or receiving the rent of the land of premises, whether on their own account or as an agent or trustee for any other Person.
- Z) **“Person”** means a natural Person or corporation and includes:
- i) Every general partner in a firm, partnership, or joint venture.
  - ii) The employer of any Person who does something at the direction of the employer.

- iii) The parent or guardian of any Person under the age of eighteen (18) years who resides in the parent's or guardian's household and does something at the direction of the parent or guardian.
  
- AA) **"Private Property"** means any land or building that is privately owned and is not owned or leased by the Municipality, a local board, or the Crown in Right of Ontario, or the Crown in right of Canada.
  
- BB) **"Prohibited Substance"** means anything which is not permitted to be disposed of at the Landfill and includes each substance and material list within this By-Law.
  
- CC) **"Province"** means the Province of Ontario, including the Ministry of Environment, Conservation and Parks or any other ministry.
  
- DD) **"Provincial Parks"** means parks or public spaces that are owned and operated by a ministry within the Province of Ontario. For Example, Samuel Champlain Park, Eau Claire Gorge.
  
- EE) **"Public Property"** means any land or building that is owned or leased by the Municipality, Local Board, the Crown in Right of Ontario and the Crown in Right of Canada.
  
- FF) **"Refuse"** means Waste and or Garbage.
  
- GG) **"Resident"** means a property owner that pays taxes to the Municipality of Clavin.
  
- HH) **"Special Waste"** means anything discarded which the Municipality or Province of Ontario has included in a recovery program or disposal program as amended from time to time. For example, electronics, metal, tires, batteries, hazardous waste.
  
- II) **"Unorganized Township"** means the Township of Lauder or any other Township which is not incorporated.
  
- JJ) **"Waste"** means anything discarded from any other source for management by the Municipality.
  
- KK) **"Waste Disposal Facility"** means the landfill site or the "dump" which is real property owned and operated by the Municipality of Calvin.
  
- LL) **"Yard Waste"** means any material that is organic in nature, for example leaves and brush.

2.0 **Waste Disposal Site:**

- 2.1 That the Municipality of Calvin shall operate a Waste Disposal Site on a designated property owned by the Municipality of Calvin.
- a) Landfill Site located on the Southeast section portion of Concession 3, Lot 21, Parcel 27896, in the Municipality of Calvin known as 111 Adams Road.
- 2.2 That the use of the Waste Disposal Site for the disposal of waste is a service which will normally be extended to all Owners in the Municipality of Calvin and such Owners and such Persons from whom the Council may by contract agree to accept Waste.
- 2.3 That the Municipality of Calvin shall set the hours of operation of the Waste Disposal Site as established and set out as a Schedule to this By-Law.
- 2.4 That the Municipality of Calvin shall set fees for the disposal of Waste at the Landfill Site under a separate By-Law.
- 2.5 That the Municipality may appoint such employees, Contractors, or designated volunteers to enforce the By-Law at the Landfill Site as it deems necessary.

**3.0 Rules and Regulations:**

- 3.1 That recycling is mandatory, and that a Person must sort Blue Box and other Divertible Materials into either their proper containers or designated areas within the Waste Disposal Site.
- 3.2 That Garbage will be disposed of in a clear or transparent bag where contents are visible to Attendants.
- 3.3 That Blue Box recyclables should be disposed of at the Waste Disposal Site. If bags are used out of convenience, Blue Box Recyclables must be in a clear or transparent bag where contents are visible to the Attendants.
- 3.4 That a Resident acting with the knowledge or consent of such Person can dispose of at no cost:
- a) That the Municipality will indicate the bag limit and that extra bags needed beyond the limit set in this By-Law will be charged for as per the Schedule in this By-Law:
- i. The maximum weight of a bag of Garbage is 22 kg. (50 lbs.);
- ii. The maximum allowable size of a bag of Garbage in a clear bag is 79cm (31 inches) wide and 107 cm. (42 inches) tall
- b) Unlimited Blue Box recyclables sorted into containers, and all other Special Waste may also be disposed of at no cost.
- 3.5 That fees will be applied to:
- a) Garbage in opaque (non-transparent) bags;
- b) Garbage that is loose;
- c) Blue Box recyclables that are not sorted into the appropriate containers;

- d) Blue Box recyclables that contain household Garbage;
  - e) Garbage containing Blue Box recyclables;
  - f) Disposal of bags exceeding the allowable bags of Garbage per year;
  - g) Other types of waste including Furniture, Construction, Demolition Waste, Appliances, and any other Waste that the Municipality deems to have a tipping fee for;
  - h) Provincial Parks, Industrial, Commercial entities for the purpose of use of the landfill where agreements exist;
  - i) Use of the landfill for the Unorganized Township of Lauder residents.
- 3.6 That a valid proof of residency may be required for use of the Waste Disposal Site. Contractors dumping at the Landfill Site shall provide a permit for the use of the Landfill Site on behalf of the resident.
- 3.7 That all Persons using the landfill, shall report to the Attendant what they are disposing of, and the Attendant shall have the right to inspect the material entering the Property to direct the placement of materials entering the Landfill site.
- 3.8 That Attendants have the authority to inspect all Waste entering the Landfill Site.
- 3.9 That all Persons ensure that relevant disposal fees/tipping fees as set by the Municipality are paid in full prior to disposal, unless an arrangement has been made with the Municipality previous to the disposal of materials. The only method of payment is cash.
- Credit accounts will only be applicable to Industrial, Commercial and Institutional entities and fees shall be paid within thirty (30) days and the outstanding invoice shall have applicable administrative fees added as per the fees and charges By-Law as amended from time to time.
- 3.10 That the following health and safety restrictions apply at the Landfill Site:
- a) That no Person shall enter the Landfill Site except in a motorized vehicle.
  - b) That all Persons shall ensure that the motor vehicle load is fully covered and/or secured and the vehicle is not overloaded.
  - c) That all Persons shall bring the motor vehicle to a complete stop and await the direction of the Attendant before entering the Landfill Site.
  - d) That no Person, while at the Landfill Site, shall operate a motor vehicle or do anything without exercising the due care and attention or in a manner that causes or is likely to cause injury or harm to any Person or damage to any Property.
  - e) That all Persons shall at all times obey the directions of Municipal staff and Attendants.
  - f) That all Persons shall at all times obey a speed limit of 10km/h while at the Landfill Site.
  - g) That all Persons shall enter and exit the Landfill Site by the designated access and exit routes.

- h) That all Persons unload Waste in a safe manner and use extreme caution while unloading.
- i) That all Persons ensure that all children under the age of 12 always remain inside the vehicle.
- j) That all Persons always ensure that minors aged 12 to 17 act responsibly when outside of the vehicle.
- k) That all Persons ensure that animals always remain inside the motor vehicle.
- l) That all Persons acknowledge and accept that any Person entering the Landfill Site does so at its own risk. The Person or Owner of any vehicle brought upon the Landfill Site agrees to save the Municipality, its Contractors, agents and employees, harmless from any damages or claims whatsoever, arising from such Person's negligence or failure to comply with their responsibilities in this By-Law, or otherwise.
- m) That all Persons shall conform strictly to all legislative requirements including, the Environmental Protection Act, the Occupational Health and Safety Act R.S.O. 1990, Ch.01, and any other relevant successor legislation, any relevant regulations there under, any relevant Environmental Compliance Approval and any relevant By-Laws, procedures and policies.

3.11 That no Person, while at the Landfill Site, shall:

- a) Indulge in any riotous, violent, threatening or illegal conduct or use profane or abusive language.
- b) Create nuisance or in any way interfere with the use of the Landfill Site by any other Person.
- c) That all Persons shall adhere to the Municipality of Clavin's "Expected Code of Conduct" By-Law as amended from time to time.
- c) Deface, destroy, or alter any signs, gates, fencing, equipment or facilities at the Landfill Site.

3.12 Any Person deemed by Attendants to be engaging in behavior outlined above may be refused service and/or requested to leave the Landfill Site with their Waste.

3.13 That the following Waste, sorting and disposal restrictions apply at the Landfill Site:

- a) That no Person shall dispose or allow to be disposed Waste except in bins or disposal areas for such purposes.
- b) That a Person shall separate each type of Waste and dispose of it in areas designated for such Waste.
- c) That no Person shall dispose of Hazardous Waste at the Landfill Site and that all Hazardous Waste be taken to the North Bay Hazardous Waste Site located at 112 Patton Street, North Bay, Ontario.

- d) That no Person shall dispose of Waste generated outside of the boundaries of the Municipality of Calvin, unless otherwise determined by the Council.
- e) That no Person shall dispose of Prohibited Substances.
- f) That no Person shall bring any item into the Landfill Site in a concealed packaged manner as to not be able to distinguish what type of Waste is being disposed of.
- g) That the Municipality shall not be obligated to accept Waste that is not disposed of in accordance with this By-Law. If the Municipality inadvertently accepts Waste that is not disposed of in accordance with this By-Law, said actions by the Municipality shall not be construed as a waiver of requirements of this By-Law.
- h) That no Person shall dispose of animal Waste unless it is placed inside a separate, sealed, leak proof bag placed inside of a clear bag of Garbage. Agricultural animal Waste is not accepted.
- i) That no Person shall dispose of sharp items such as knives or glass shards resulting from broken mirrors, dishes, picture frames or other household glass, unless placed in a separate sturdy, walled container secured to remain closed, placed in a clear bag of Garbage.
- j) That all Waste disposed of shall become the property of the Municipality of Calvin and may be recycled, reclaimed, recovered, salvaged, disposed of and otherwise dealt with as the Municipality deems fit.

**4.0 Scavenging:**

- 4.1 That no Person shall scavenge, interfere with pick over, disturb, remove or scatter Waste at the Landfill Site unless the Waste has been designated for re-use by the Municipality and the Person has received permission from the Attendant or their designate. Scavenging under the Environmental Protection Act, O. Reg 232/98: Landfill Sites, section 23 states that “The Owner or Operator will ensure that there is no scavenging at the Landfill Site.”
- 4.2 “Calvin Mall” is for the purpose of a re-use site and the Attendant or designate will determine what can be placed there. Items that require a tipping fee shall be required to pay the fee prior to the placement of the item. Items are not to be placed at the Calvin Mall for the purpose of avoiding fees.

**5.0 Trespassing:**

- 5.1 Entry outside of the hours of the Landfill Site without the accompaniment of a Municipal Employee will result in trespass and is an offence.

**6.0 Litter Bins and Recycling Bins in Public Spaces:**

- 6.1 That the Municipality may provide Litter and Recycling Bins in public spaces such as boat launches, parks, business improvement areas, beaches and boat launches managed by the Municipality for the collection of Garbage and Recycling.

6.2 That no Person shall place Residential, Industrial, Institutional or Commercial Waste generated from Private Property in a Litter Bin or Recycling Bin managed by the Municipality.

6.3 That no Person shall place Prohibited Substances in a Litter or Recycling bin provided by the Municipality.

**7.0 Special Events on Municipal Property:**

7.1 That every organizer of a special event to be held in or on Municipal Property that is not an event hosted directly by the Municipality shall:

- a) Recycle.
- b) Comply with all requirements of this By-Law.

**8.0 Multi-Residential/Rentals with Tenants:**

8.1 That every Owner of a Multi-Residential property shall ensure that each dwelling or tenant has adequate and equitable access to Waste disposal programs including Blue Box Recyclables and Garbage disposal.

8.2 That every Owner of a Multi-Residential or rental Property shall promote Recycling and encourage Blue Box Recycling.

**9.0 Illegal Dumping:**

9.1 That no Person shall dump, drop, sweep, throw, cast or otherwise dispose of; or permit their Contractor, agent, employee, child under their care or control to dump, drop, sweep, throw, cast or otherwise dispose of; or permit a vehicle owned by an Owner to be used by any Person for the purpose of dumping, dropping, sweeping, throwing, casting or otherwise disposing of any Waste whatsoever on it or in;

- a) Any road or highway as defined by the Highway Traffic Act including both traveled and untraveled portions thereof;
- b) Public Property;
- c) At the entrance or perimeter of the Landfill Site.

9.2 That a Person shall permit Waste at any time in the care and control of that Person to be dumped, dropped, swept, thrown, coast or otherwise disposed of by any Person in contravention of this By-Law.

9.3 For the purposes of identifying the owner of the Waste, care and control shall be determined but is not restricted to the following:

- a) Mail and other paper products bearing the name, address or other identifying characteristics typically associated with that Person;
- b) Waste that can on a balance of probabilities be shown to have been purchased by that Person;

- c) Waste that can on a balance of probabilities be shown to have originated from property with respect of which a Person is considered the Owner/tenant and during the time the Person was considered the Owner/tenant;
- d) Waste that can on a balance or probabilities be shown to have been transported in a motor vehicle owner or under the care and control of the Person.

**10.0 Authority of the Director/Manager:**

10.1 That in accordance with the policies and By-Laws of the Municipality, the Director/Manager or designate shall have the authority to:

- a) Operate and administer the Municipality's Waste management services in accordance with this By-Law;
- b) Determine the nature of Waste management services subject to the approval of the Council, in accordance with this By-Law;
- c) Ensure adherence to all legislation pertaining to the management of Waste and the management of a Landfill Site, including Provincial Policies and targets for the purpose of Waste diversion;
- d) Suspend, discontinue, or revoke Waste management services to any Person who is in violation of this By-Law;
- e) Suspend Waste Management services in all or part in the event of inclement weather or other conditions that renders the provision of Waste management services unsafe or otherwise undeliverable;
- f) From time to time review the By-Law and its schedules to add or delete or change terms described in this By-Law;
- g) Waive strict compliance with any provision of this By-Law.

**11.0 Offences:**

11.1 An offence shall be when any Person who:

- a) Maliciously, willfully or negligently tampers with any facility, structure or equipment used for the management of Waste under this By-Law;
- b) Is guilty of an offence that shall be liable to a fine in accordance with the provisions of the Provincial Offences Act R.S.O. 1990, c.P33 and to any other applicable penalty.

11.2 That an offence shall be deemed to occur on each day for which a contravention of this By-Law occurs or continues.

11.3 That if an offence in the physical presence of an Attendant; the Attendant may;

- a) Direct a Person to stop doing something or change the way in which they are doing it;

- b) Direct a Person to take any action necessary to remedy the contravention of this By-Law to prevent re-occurrence of the contravention;
  - c) Direct a Person to leave the Landfill Site with their Waste;
  - d) Alert and provide information to the Director/Manager and provide a report to expel the Landfill Site privileges of the Person to contravention of this By-Law;
- 11.4 That if the Director or their designate or a By-Law Officer believes or finds that a Person is contravening, or has contravened the By-Law, the Director or designate or a by-law Officer may require a Person responsible for the contravention to remedy the contravention.
- 11.5 Where the Person responsible has not remedied the contravention, the Municipality will remedy the contravention and all costs incurred by the Municipality shall be the responsibility of the Person responsible for the contravention.
- 11.6 All expenses incurred by the Municipality in connection with the enforcement of this By-Law shall be invoiced and paid and are subject to the Municipality's collection fees and processes which may be amended from time to time. Expenses incurred by the Municipality shall include the actual cost of labour, equipment and administrative fees.

**12.0 Enforcement and Administration:**

- 12.1 This By-Law will be administered by Landfill Attendants and the Public Works Superintendent or designate.
- 12.2 This By-Law shall be enforced by a by-law Officer or Public Works Superintendent or their designates.
- 12.3 That no Person shall hinder or obstruct, a municipal employee exercising a power or performing a duty under this By-Law.

**13.0 Short Title:**

- 13.1 That this By-Law will be referred to as the "Waste Management By-Law"

**14.0 Interpretation:**

- 14.1 That the provisions of this By-Law shall not relieve any Person from compliance with any provisions of this By-Law, or any other Municipal By-Law.
- 14.2 That in the event that any of the provisions contained in this By-Law are determined invalid, unlawful or unenforceable to any extent, such provision shall be severed from the remaining provision which shall continue to be fully valid permitted by law.
- 14.3 That the numbers and headings are inserted for convenience of reference only and are not to be considered when interpreting this By-Law.
- 14.4 That the words "include" and "Including" are not to be read as limiting the meaning of a word or term to the purpose of descriptions that follow.

14.5 That wherever this By-Law refers to a user, Owner or thing reference to gender or the gender neutral, the intention is to read the By-Law with the gender applicable to the circumstances.

**15.0 Severability:**

15.1 That if a court or tribunal of competent jurisdiction declares any portion of this By-Law illegal or unenforceable, that portion of this By-Law shall be considered to be severed from the balance of the By-Law, which shall operate in full force.

**16.0 Schedules:**

16.1 Schedules to this By-Law form an integral part of this By-Law:

Schedule "A"- Contractor Permit

Schedule "B"- Map of Landfill

Schedule "C"- Daily Landfill Report

Schedule "D"- Landfill Hours

Schedule "E"- Divertible Materials Information

Schedule "F"- Implementation Plan for Clear/Transparent Bags for Household Garbage

READ AND PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2026

\_\_\_\_\_

Mayor

\_\_\_\_\_

CAO, Clerk

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-22

SCHEDULE "A"

Contractor Permit

Name of Property Owner: \_\_\_\_\_

Address where waste is being generated: \_\_\_\_\_

Phone Number of Property Owner: \_\_\_\_\_

Date/s for dumping: \_\_\_\_\_

Name of Person/Company that will be using the landfill on your behalf: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Description of Items to be disposed of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am confirming that the person/contractor will be using the landfill on my behalf. Items placed in the landfill can only be generated from the Municipality of Calvin or Lauder Township. An extension to the dates for the use of the permit may be extended by calling the Municipality of Calvin at 705-744-2700, or by speaking to a landfill attendant on duty.

All tipping fees shall be applied.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Representative

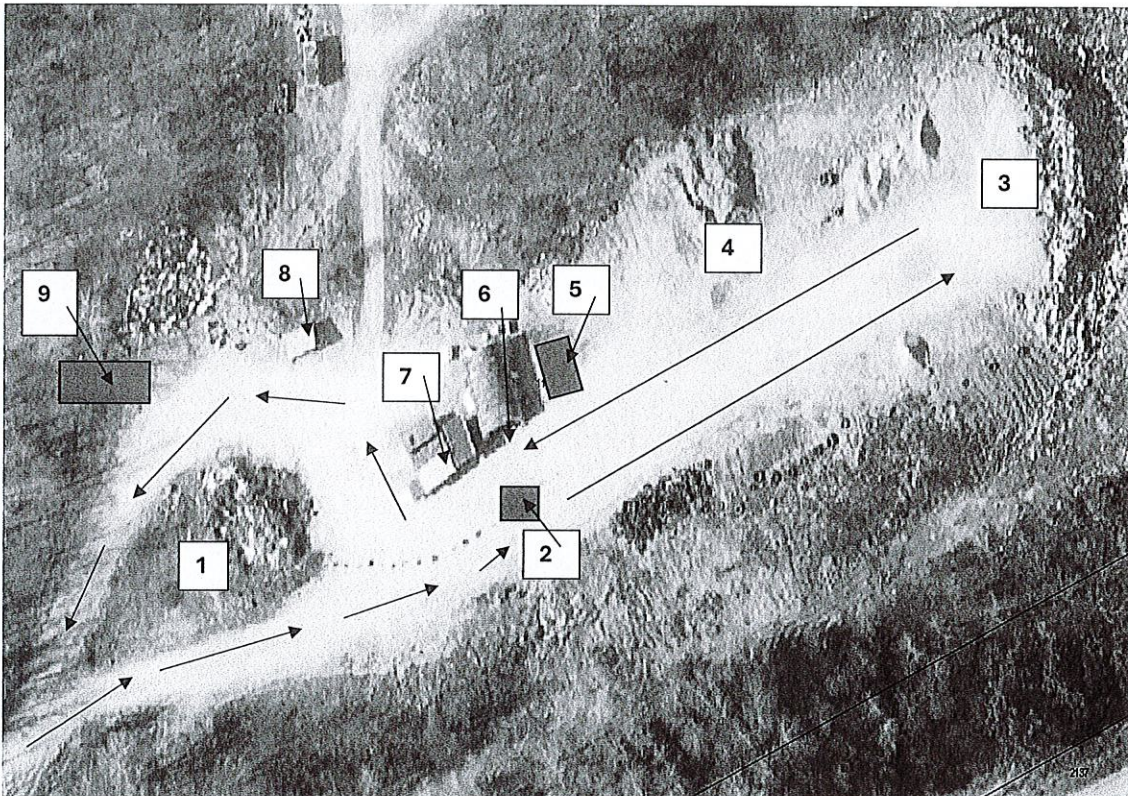
\_\_\_\_\_  
Date

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-22

SCHEDULE "B"

Map of Landfill



1. Clean Wood/Brush Pile
2. Landfill Attendant Reporting
3. Landfill face- household garbage
4. Tires
5. Electronics, Batteries and Light Bulbs
6. Commercial Recycling
7. Residential Recycling
8. Calvin Mall
9. Scrap Metal

Traffic is one way only. All traffic must stop at the Landfill Attendants station for inspection, and direction for the placement of materials.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-22

SCHEDULE "C"

Daily Landfill Report

Date: \_\_\_\_\_

Landfill Attendant: \_\_\_\_\_

Recycling Attendant: \_\_\_\_\_

Housekeeping:

Task	N/A	Yes	No
Proper PPE Worn?			
Garbage picked up on road into landfill?			
All loads have been inspected?			
Landfill Attendant Station Clean?			
Office clean?			
Shoveling and Sanding completed?			
All cash and tablet removed from property at end of shift?			
Recycling areas clean and free of debris?			
Bins and buildings have been secured at the end of the shift?			

Cash Box/Reporting:

Float	\$30.00
Total Tipping Fees Collected	
Do you require change?	
Supervisor's sign off on cash received.	

Visitor Usage:

How many motorized vehicles have entered the landfill?	
How many motorized vehicles in recycling?	

Supplies needed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Incidents to report?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Environmental Protection Act, O. Reg. 232/98 Landfill Sites, Section 20 "The owner and the operator of a landfilling site shall ensure that daily records of site operations are made during the operation of the site and that the records are retained for at least two years after they are made".

\_\_\_\_\_  
Signature of Landfill Attendant

\_\_\_\_\_  
Signature of Recycling Attendant

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

**BY-LAW NO. 2026-22**

**SCHEDULE "D"**

**Landfill Hours**

**Summer hours:** April 1 to September 30

Tuesday: 1 pm to 6 pm  
Saturday: 10 am to 3 pm

**Winter hours:** October 1 to March 30

Tuesday: 1 pm to 4 pm  
Saturday: 10 am to 3 pm

**The landfill will be closed on statutory holidays as per the Collective Agreement, unless otherwise permitted by a resolution of the Council of the Municipality of Calvin.**

**Inclement weather may also cause the landfill to be closed unexpectedly. The public will be informed by the website, social media and a sign posted at the gate of the landfill.**

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-22

SCHEDULE "E"

**Divertible Materials**

Divertible materials refer to discarded materials that can be processed for disposition other than disposal by landfill. The Province of Ontario provides stewardships for the purpose of diversion from landfills. The stewardships are funded through the provincial government and are free of charge when using. Other services are offered by the Municipality. The following briefly describe the different materials that are available for diversion.

1. **Blue Box Materials**

Circular Materials Ontario manages blue box materials for the Province of Ontario. They also mandate what can and cannot be recycled.

[www.circularmaterials.ca/resident-provinces/ontario/](http://www.circularmaterials.ca/resident-provinces/ontario/)

2. **Electronics, Batteries and Light Bulbs.**

[www.recyclemyelectronics.ca](http://www.recyclemyelectronics.ca)

Diversion of these items is provided through the Electronic Products Recycling Association (EPRA)

3. **Tires**

Tires on or off rims are managed under the Resource Recovery and Circular Economy Act, 2016 O. Reg. 225/18 Tires. Tires may be dropped off free of charge.

4. **Scrap Metal**

This is a service offered by the Municipality free of charge. No refrigerators, air conditioners or the like can be placed here without being tagged or free of freon.

5. **Brush and Clean Wood**

This is a service offered by the Municipality free of charge. This area is for the placement of clean brush and clean wood only. No furniture, no painted wood, no treated wood, no cupboards etc. This area of material is burnt under supervision of municipal staff. No waste is to be burnt within the brush pile. Environmental Protection Act, Landfilling Sites, O. Reg 232/98, section 22 (1) "The owner and the operator of a landfilling site shall ensure that no municipal waste is burned at the site as part of the landfilling operation".

6. **Hazardous Waste**

The Municipality of Calvin in conjunction with the City of North Bay provides a hazardous waste depot. The Municipality of Calvin's landfill does not have the permissions to have hazardous waste placed inside of the Landfill. This is a free service for all residents of the Municipality of Calvin. The Municipality pays the City of North Bay to be able to participate in the hazardous waste program offered at 112 Patton Street, North Bay, Ontario.

[Household Hazardous Waste | City of North Bay](#)

7. **"Calvin Mall"**

This is a service offered by the Municipality. This area is for the placement of gently used items for re-use. No soft furniture or mattresses are to be placed at the mall. The Landfill Attendant after inspection, will direct the resident if the items are suitable for placement at the "mall".

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

**BY-LAW NO. 2026-22**

**SCHEDULE "F"**

**Implementation Plan for Clear/Transparent Bags for Household Garbage**

1. Promotion and Education period begins June 01, 2026\_ Information is to be placed in the June Newsletter, Municipal Information Board at the landfill, Social Media as well as material for hand out at the landfill.
2. Through inspections by Landfill staff continued education of what can be recycled or diverted.
3. August 01, 2026, offer 5 clear bags to those who are continuing to use dark bags as a means of continuing promotion and education.
4. Place information in the next quarterly newsletter.
5. Continue to educate using handing clear bags, recyclable materials provided by Circular Materials Ontario.
6. November 01<sup>st</sup>, 2026 full implementation for the use of clear/transparent bags provided for in this By-Law.

11.5.2

**CORPORATION OF THE MUNICIPALITY OF CLAVIN**



**BY-LAW NO. 2026-23**

**BEING A BY-LAW OUTLINING RECREATIONAL FACILITIES RENTAL AGREEMENTS, RENTAL RULES AND REGULATIONS**

**WHEREAS**, section 10 (1) of the Municipal Act, 2001 c.25 states that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public. 2006, c. 32, Sched. A, s. 8.

**AND WHEREAS**, the Council of the Corporation of the Municipality of Calvin find it desirable to repeal By-law 2021-028, "Being a By-Law to amend By-Law 2020-020 and By-Law 2020-25- "A Policy Outlining the Terms and Conditions and Fees For the Rental of the Calvin Community Centre and Its Equipment (Commonly known as the Hall Rental and Equipment Use Policy) to remove Pandemic Screening, Contact Tracing and Vaccination Requirements"; for the purpose of removing user fees from the by-law and to update the policies,

**AND WHEREAS** the Council of the Corporation of the Municipality of Calvin deems it expedient to amend and repeal all resolutions, by-laws, or part of by-laws, which are contrary to or are inconsistent with this by-law,

**NOW THEREFORE** the Council of the Municipality of Calvin **ENACTS AS FOLLOWS:**

1. That the Recreational Facilities rental agreement shall become part and parcel of this by-law as Schedule "A",
2. That the rental rules and regulations for the Community Centre shall become part and parcel of this by-law as Schedule "B",
3. That the rental rules for Recreational Facilities shall become part and parcel of this by-law as Schedule "C",
4. That the user fees, as amended from time to time, will be included in the Fees and Charges By-Law.
5. That all other By-Laws pertaining to the rental of recreational facilities be repealed.

**READ AND PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Clerk, CAO



## **Schedule "B" to By-Law 2026-23**

### **Municipality of Calvin Community Centre Rental Rules and Regulations**

1. The community centre shall be rented to adult persons, 19 years plus only. The contact person(s) shall be in attendance for the duration of the function and shall be responsible for the contractual agreement provided in Schedule "A" to this By-Law.
2. The Applicant will be responsible for the set up, tear down and cleaning of the community centre during the agreement period.
3. The list of expected clean up is posted in the kitchen area of the community centre.
4. All garbage and recyclables are to be removed from the community centre by the applicant and placed in the bin at the rear of the building.
5. No unauthorized alcohol shall be permitted inside or outside of the community centre.
6. Consumption of alcohol may be permitted provided the user follows the regulations of the Alcohol and Gaming Commission of Ontario, as well as the Municipality of Calvin's Alcohol Policies. A copy of the Special Occasion Permit shall be provided to the Municipal Office a minimum of one business day prior to the event. The Permit must be posted in a conspicuous place in the community centre during the event.
7. All exit doors shall always remain unblocked.
8. No exposed candles may be used.
9. The lessee agrees that use of the community centre beyond the period stated on the application will be subjected to additional rental fees.
10. It is understood that the applicant shall indemnify and hold the Municipality of Calvin harmless from and against all claims or demands with respect to the use of the community centre. The Municipality of Calvin is not responsible for personal injury or damages or for loss of personal items or equipment of the applicant or anyone attending.
11. No smoking or vaping inside of the community centre. No smoking or vaping within 20 meters of any entrance or exit of the community centre as per the Smoke Free Ontario Act, 2017, as amended from time to time.
12. The community centre follows regulations of the Ontario Building Code and Ontario Fire Code for capacity limits. With seating and tables, the maximum capacity shall be 166 people.
13. Keys will be picked up, only on the last business day before the event and returned to the lock box, located at the entrance. This allows time for the community centre to be inspected to determine the return of the deposit.
14. Thumbtacks, tape are not permitted to affix decorations to walls or the ceiling.
15. No camping, or overnight use of the community centre is permitted. The premises shall be vacated by 2:30 a.m.
16. Cancellations with 72 hours notice prior to the event time listed in the application will receive 100% of fees returned. Cancellations with less than 72 hours notice will receive 75% of fees returned.

**Schedule "B" to By-Law 2026-23**

**Community Centre Rental Rules and Regulations**

The Community Centre is owned and operated by the Municipality of Calvin and has been developed to ensure long term enjoyment for all the Municipality and area residents. The deposit and checklist help safeguard the Municipality's ability to maintain a safe and pleasant environment for all.

We ask that you please review this checklist following usage of the Community Centre to ensure all rules and regulations have been complied with. At the termination of the applicant's use the area should be surrendered in the same manner of cleanliness and repair as it was upon commencement of use.

One or more of the violations of the items below will result in the damage deposit not being returned. Additional costs to rectify damages will be invoiced to the applicant at cost for the repairs.

- Floors have been swept
- Kitchen is clean, stoves are shut off, dishwasher is emptied and shut off.
- Dishes and appliances are clean and returned to their original location.
- All running water has been shut off including the washrooms.
- All garbage and recyclables have been placed in the green container behind the Community Centre. The key is behind the fridge in the kitchen.
- Tables and chairs have been cleaned, stacked and returned to the original location.
- Bathrooms are clean and in proper order.
- Decorations have been removed without any marks or damages to the walls or ceilings of the Community Centre.
- All lights have been shut off (including washrooms)
- All doors and windows have been closed, and the Community Centre has been properly secured.
- Ensure that the grounds of the Community Centre are clean of garbage, cigarette butts etc.
- Key has been returned

Office Use Only:

Municipal staff has inspected the Community Centre with the applicant and noted the following deficiencies prior to the rental:

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\_\_\_\_\_ It was returned in its original state.

\_\_\_\_\_ Has not been returned in its original state for the following reasons:

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Deposit has been returned to the applicant on \_\_\_\_\_ by \_\_\_\_\_.

## **Schedule “C” to By-Law 2026-23**

### **Recreational Facilities Rental Rules and Regulations**

#### **Ball Diamond/Soccer Field/Skating Rink**

1. Recreational facilities shall be rented to adult persons only, 19 years of age and older. The contact person(s) shall be in attendance for the duration of the function and shall be responsible for the contractual agreement provided in Schedule “A” to this By-Law.
2. All garbage and recyclables shall be picked up from the grounds and placed in the bins that are available at each facility.
3. No unauthorized alcohol shall be permitted on Municipal property.
4. All decorations used at an event will be removed from the premises at the end of the rental term identified in the contract.
5. The lessee agrees that use of the facility beyond the period stated in the application will be subject to additional rental fees.
6. No smoking or vaping on or in Municipal facilities as per the Ontario Smoke Free Act, 2017, as amended from time to time.
7. Facility lighting will be shut off when leaving the premisses, if applicable.
8. It is understood that the applicant shall indemnify and the Municipality of Calvin harmless from and against all claims or demands with respect to the use of its recreational facilities. The Municipality of Calvin is not responsible for personal injury or damages or for loss of personal items or equipment of the applicant or anyone attending.
9. Any equipment that belongs to the Municipality of Calvin will remain on the property for its intended use, such as but not limited to, baseball bases and goalie nets.
10. No overnight camping is permitted on Municipal property.
11. Motor vehicles are not permitted outside of the parking lots provided by the Municipality.
12. Pets must be leashed and under the control of the owner while on the premises. The pet owner will ensure that they “poop and scoop” any feces that has been left behind by their pet.



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

**By-Law No. 2026-24****Being a By-Law to amend By-Law 2026-11 -Fees and Charges for the Municipality of Calvin**

**WHEREAS** section 391(1) of the Municipal Act S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** Section 398 (2) of the Municipal Act, S.O. 2001, c.25, as amended, provides for addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes; any property for which all the owners are responsible for paying the fees and charges;

**AND WHEREAS** Section 69 (1) of the Planning Act, R.S.O. 1990, c.13 provides that the Council of a municipality may by by-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariffs shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the Council of the municipality;

**AND WHEREAS** Section 7 (1) of the Building Code Act, S.O. 1992, c. 23 as amended, provides that the Council of a municipality may pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof, providing for refunds of fees and under such circumstances as are prescribed;

**AND WHEREAS** Section 27 (1) of the Cemeteries Act (Revised), R.S.O. 1990, c.4 s. 2(1), provides every owner shall file with the Registrar a price list of all interment rights and cemetery services and supplies that may be sold and all charges that may be made by that owner;

**AND WHEREAS** the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in the following schedules to this By-Law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by its services and or activities provided or done by or on behalf of any municipality or any local board; and for the use of property owned or under the control of the Corporation.
2. All fees and charges set out in this By-Law shall be payable prior to the provisions of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.
3. In the event any fee imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the tax roll for any real property in the



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

municipality, the owner of which is responsible for paying the charge and shall be collected in a manner as municipal taxes.

4. In default of payment of any charge levied herein, by the required date for the payment thereof, a percentage charge of one and three quarters of a percent (1.75%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charges as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which the default continues.
5. Council does hereby delegates to the CAO of the Corporation of the Municipality of Calvin, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of fees and charges.
6. The fees set out in this By-Law shall be reviewed on an annual basis by the CAO and department managers prior to the adoption of the current year's budget.
7. Fees and charges set out herein supersede any fees or charges listed in any other by-laws.
8. All fees and charges listed in the schedules to this By-Law shall include applicable taxes.
9. That the fees and charges set out in the attached schedules are hereby imposed, ratified and become part and parcel of this by-law.
10. Schedules:
  - Schedule "A" Clerk and Corporate Services
  - Schedule "B" Building Inspection Services
  - Schedule "C" Landfill Site Services
  - Schedule "D" Planning Services
  - Schedule "F" Fire Services
  - Schedule "G" Public Works Services
  - Schedule "H" Cemetery Services
  - Schedule "I" Closure and Disposition of Shoreline and Road Allowances
11. That this By-Law shall come into full force on the day of its passing, this day \_\_\_\_\_ of \_\_\_\_\_, 2026

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Mayor

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CAO



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "A" By-Law 2026-24

Clerk and Corporate Services

SERVICE	FEE
Commissioner Of Oath/Witness of Signature	\$20.00
Township Map (24" x 20")	\$10.00
Certificate of Tax Arrears (Tax Certificate)	\$45.00
Photocopies per page one sided black and white	.30
Photocopies per page two sided black and white	.50
Penalty charge for non-payment of current taxes per annum	1.5%
Penalty charge for non-payment of current taxes per month	1.25%
N.S.F. cheques (each)	\$50.00
Freedom of Information Inquiry application	\$5.00
File search for FOI request at 15-minute increments	\$7.50
Film Industry Permit Fee	\$50.00
Tax Sale Registration-1 <sup>st</sup> Notification Process (plus actual costs)	\$150.00
Tax Sale Registration-Final Notice Process (plus actual costs)	\$200.00
Tax Sale Registration-Public Tender Process (plus actual costs)	\$500.00



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "B" By-Law 2026-24

Building Inspection Services

SERVICE	FEE
<b>Building without a permit</b>	\$500.00 for first 50 m <sup>2</sup> \$50.00 for additional 10m <sup>2</sup> or part thereof
<b>New building</b> (except for accessory)	\$475.00 for the first 50m <sup>2</sup> building area \$50.00 for additional 10m <sup>2</sup> or part thereof
<b>Addition to buildings</b> (except for accessory)	\$150.00 for first 20m <sup>2</sup> and \$50.00 for each additional 10m <sup>2</sup> or part thereof.
<b>Accessory Buildings</b> which include garages, storage buildings, barns, porches, balconies, sundecks, solariums etc.	\$105.00 m <sup>2</sup> for the first 20m <sup>2</sup> \$50.00 for each additional 10m <sup>2</sup> or part thereof.
<b>Residential Alterations</b> , repairs to renovations including chimneys, plumbing, windows, doors	\$105.00 flat fee
<b>Demolition Permit</b>	\$80.00 flat fee
<b>Change of Use</b>	\$105.00 flat fee
<b>Moving a Building</b> within or out of the municipality	\$80.00 flat fee
<b>Compliance Letter</b> (site inspection required)	\$80.00 flat fee
<b>Commercial, Industrial and Institutional</b> Alteration, Repairs and Renovations	\$420.00 flat fee
<b>Swimming Pools</b>	\$105.00
<b>Temporary Structures-</b> tents, marquees, stalls, enclosures, stages etc.	\$105.00



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "C" By-Law 2026-24

Landfill Site Services

CATEGORY	RESIDENT (each)	LAUDER TOWNSHIP
Shingle Disposal	\$40.00.00 plus tipping fee	\$100.00 plus tipping fee
Household garbage in clear bags	Free Up to 104 Bags per calendar year After 104 bags \$2.00/bag	\$7.50 per bag
Household garbage in opaque (Not clear bags)	\$5.00/bag	\$12.50/bag
After hours opening of landfill during regular working hours	\$80.00 per load	\$200.00 per load
After hours of opening of landfill outside of working hours (evenings, weekends and statutory holidays)	\$100.00 per load	\$250.00 per load
<b>TIPPING FEES CATEGORIES</b>		
Sorted Utility Trailer (Single Axle)	\$30.00	\$75.00
Unsorted Utility Trailer (Single Axle)	\$80.00	\$200.00
Sorted Utility Trailer (Tandem Axle)	\$40.00	\$100.00
Unsorted Utility Trailer (Tandem Axle)	\$90.00	\$225.00
Sorted Pick Up Truck	\$30.00	\$75.00
Unsorted Pick Up Truck	\$80.00	\$200.00
Sorted Single Axle Dump Truck	\$100.00	\$250.00
Unsorted Single Axle Dump Truck	\$350.00	\$875.00
Sorted Tandem Axle Truck	\$125.00	\$312.50
Unsorted Tandem Axle Truck	\$425.00	\$1062.50
Sorted Tri-Axle Truck	\$150.00	\$375.00
Unsorted Tri-Axle Truck	\$550.00	\$1375.00
Sorted Semi-Trailer	\$175.00	\$437.50
Unsorted Semi-Trailer	\$675.00	\$1687.50
Sorted Commercial Trailer-Single Axle	\$60.00	\$150.00
Unsorted Commercial Trailer-Single Axle	\$110.00	\$275.00
Sorted Commercial Trailer-Tandem Axle	\$80.00	\$200.00
Roll Off Waste Containers Sorted of Divertible Materials	\$15.00/per yard	\$37.50/ per yard
Roll Off Waste Containers Unsorted of Divertible Materials	\$40.00/per yard	\$100.00/per yard



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Freezers, Fridges, Air Conditioners (Appliances containing Freon/Refrigerant)	\$40.00	\$100.00
Tagged (Free of Freon) Appliances	\$20.00	\$50.00
Furniture/Mattresses/Box Springs	\$20.00	\$50.00
Tires/Electronics/Metal/Clean Brush/Batteries/Light Bulbs	Free	Free
Boats/RV Trailers	\$10.00/foot	\$25.00/foot

- Unsorted loads are loads containing materials that are divertible from the landfill.



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "D" By-Law 2026-24

Planning Services

Service	Fee
Zoning By-Law Amendment	\$1050.00
Minor Variance/Permission	\$520.00
Site Plan Control Agreement	\$1100.00
Removal of Holding Zone	\$275.00
Communications Facility	\$550.00
Pre-Consultation Fee	\$220.00



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "E" By-Law 2026-24

Recreational Facilities

Service	Fee	Non-Resident
<b>COMMUNITY CENTRE</b>		
4 Hours or More (within a 24 hour period)	\$300.00	\$750.00
Less than 4 hours	\$150.00	\$375.00
Council Endorsed Organizations Delivering On-Going, Year-Round, All Inclusive, Community Based Recreation and Social Programming	As per Council direction by Resolution	
Film Industry Rental of Municipal Grounds (Does Not Include Community Centre)	\$1500.00 per day	
Damage Deposit	\$200.00- Fully refundable if no damages as assessed by the Municipality OR Actual costs to repair damages will be invoiced to the Applicant	
Unreturned Key	\$500.00	
<b>RECREATIONAL FACILITIES</b>		
Ball Diamond (Private Events)	\$15.00/hour	\$37.50/hour
Skating Rink (Private Events)	\$15.00/hour	\$37.50/hour
Soccer Field (Private Events)	\$15.00/hour	\$37.50/hour
<b>OTHER RECREATIONAL FEES</b>		
Smith Lake Boat Launch Parking by Permit (Official Plan Easement Reserved Parking)	\$150.00	

\*All fees including damage deposit and application to be completed to deem the space reserved.

\* Cancellations received 3 business days prior to event to receive full refund.

Cancellations received later than 3 business days prior to event will receive 75% refund.



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

### Schedule "F" By-Law 2026-24

#### Fire Services

##### Fire Department fees for false alarms:

Where the Calvin Volunteer Fire Department responds to a false alarm, the following schedule of fees shall be payable to the Corporation of the Municipality by the owner of the property from which the alarm originated. Subsequential false alarms within a 12-month period from the first false alarm:

<b>First False Alarm</b>	<b>Verbal -no charge</b>
<b>Second False Alarm</b>	<b>\$100.00</b>
<b>Third False Alarm</b>	<b>\$200.00</b>
<b>Fourth False Alarm</b>	<b>\$300.00</b>
<b>For each False Alarm beyond the Fourth</b>	<b>\$100.00</b>

The Calvin Volunteer Fire Department shall continue to respond to all alarms and calls for assistance notwithstanding any previous false alarms from a property or non-payment of any fee hereunder.

##### Non-Resident Vehicle Fires, Extrications of Accidents:

- A) Where the Calvin Fire Department provides an emergency response to a motor vehicle accident, a vehicle fire or to extricate a person or person(s) from a vehicle,  
and
- B) Where the call originates within the Calvin Fire Department response area,  
and
- C) Where the vehicle is owned by a non-resident.

An invoice shall be sent to the owner of the vehicles insurance provider and a fee for response and/services provided shall be payable to The Corporation of the Municipality of Calvin, based on the current Ministry of Transportation rates. If the incident occurs on Highway 17 or Highway 630 an invoice will be sent to the Ministry of Transportation Partner Portal.

##### Fire Inspection:

If the Calvin Volunteer Fire Department is requested to perform any fire inspection services for property located within the municipal boundaries of the Corporation of the Municipality of Calvin, there shall be a fee charge of **\$50.00 per inspection** payable to the Municipality of Calvin.

##### Fire Department Cost Recovery:

When the Calvin Volunteer Fire Department responds to an incident within its response area such as, but not limited to, a rail line fire or vehicle accident/fire, which leads to multi-agency response, all costs for the incident will be the responsibility of the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment, payable to The Corporation of the Municipality of Calvin. The



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Fire Chief may require occupancy Owner's, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the Ministry of Transportation (MTO) Rates as amended.

If as result of a Fire Department response to a fire or emergency incident, the Fire Chief or his designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials that are carried on a fire apparatus or use more than carried on a fire apparatus the additional service used in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to the Corporation, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the additional service or expense shall be charged the full costs to provide the additional service including all applicable taxes. Property shall mean personal property and real property.

Fire Response Fees/Recovery of Costs- "Indemnification Technology" Fire Department Incident reporting data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils. Current Ministry of Transportation rates as amended plus any additional costs for each, and every call shall apply.

### **Special Services**

Fees for special services or for any special circumstances shall be considered and negotiated on an individual requirement basis. Such special services or circumstances shall require a request, in writing, received by either the Fire Chief or Mayor and or Council. If applicable, and if approved in principle, a Contract Agreement, outlining the special services or circumstances and the associated agreed upon fees, shall be prepared and adopted by by-law.

### **Emergency Responses Outside of the Limits of the Municipality**

The Fire Department shall not respond to a call with respect to a fire or an emergency incident outside of the municipality except in respect to a fire or an emergency that:

- a) In the opinion of the Fire Chief threatens property in the municipality or property situated outside of the municipality that is owned or occupied by the municipality;
- b) In a municipality with which an agreement has been entered into to provide fire protection services, which may include automatic aid;
- c) On property with respect to which an approval agreement has been entered into with any person or corporation to provide fire protection thereof;



## THE CORPORATION OF THE MUNICIPALITY OF CALVIN

- d) At the discretion of the Fire Chief or designate, to a municipality that is authorized to participate in any district, county, or regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other reciprocal plan or program;
- e) At the discretion of the Fire Chief to assist other municipal or provincial resources required where a formal agreement may or may not be established.
- f) On those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the district that has a rescue system, or, on property beyond the municipal boundary where the Fire Chief or their designate determines that immediate action is necessary to preserve and to protect life and the correct department is notified where applicable to respond and/or assumes command or establishes alternative measures;
- g) Response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the Fire Chief.



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "G" By-Law 2026-24

Public Works Services

SERVICE	Fee
911 signs-supply of post and sign	\$75.00
911 sign-supply and install replacement sign	\$40.00
911 sign -supply and install replacement post	\$40.00
Installation of Entrance by Permit Only (Roads Dept approved culvert; culvert provided by ratepayer)	\$500.00



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Schedule "H" By-Law 2026-24

Calvin Union Cemetery

License Number 3289839

1. Purchase of Lot and Interment Rights

Lot Type	Section	Size	Interment Rights	Care and Maintenance (BAO Requirement)	HST	Total Signing Price
Single Grave	OLD	4' x 8'	\$330.00	\$290.00	\$80.60	\$700.60
Single Grave	NEW	4' x 9'	\$350.00	\$290.00	\$83.20	\$723.20

2. Purchase of Cremation Lot and Interment Rights

Lot Type	Section	Size	Interment Rights	Care and Maintenance (BAO requirement)	HST	Total Signing Price
Two Urns	CREMATION AREA	2' x 4'	\$150.00	\$175.00	\$42.25	\$367.25

3. Interment Services (Burial Services-Opening and Closing)

Description	Price	HST	Total Price
In-ground burial of adult/child over 3 years	\$595.00	\$77.35	\$672.35
In-ground burial of infant	\$250.00	\$32.50	\$282.50
In-ground burial of cremated remains	\$250.00	\$32.50	\$282.50
Additional charge if using concrete liner, oversized casket/vault	\$200.00	\$26.00	\$226.00
Additional Charges:			
Weekdays after 3:00 p.m. additional charge	\$200.00	\$26.00	\$226.00
Saturday Hours (10:00 a.m. to Noon) additional charge	\$350.00	\$45.50	\$395.50

4. Disinterment Services

Description	Total Price
Disinterment of full casket with metal or concrete vault	\$1000.00
Disinterment of full casket (no vault)/Urn	\$2000.00

5. Other Supplies and Services



THE CORPORATION OF THE MUNICIPALITY OF CALVIN

Description	Price	HST	Total Price
Transfer of Interment Rights	\$100.00	\$13.00	\$113.00
Monument or Marker Staking Fee	\$45.00	\$5.85	\$50.85

Schedule "I" By-Law 2026-24

Closure and Disposition of Shoreline and Road Allowances

**Application Fee:** \$250.00

**Fees payable to the Municipal Solicitor:**

Deposit for Municipal legal costs associated with the transaction \$4,000.00

Actual fees incurred below the deposit will be returned to the ratepayer, OR

Additional actual fees beyond the deposit as invoiced to the ratepayer by the Municipal Solicitor.

**Method of Calculating Land Cost:**

Land costs shall be calculated on the following basis:

Per Square Meter

**The Fee**

50 cents per square meter or \$250.00 whichever is greater.

**12.**

**AGENCIES,  
BOARDS,  
COMMITTEES**

# Four municipalities move to appoint representative in effort to leave Cassellholme

[William Konken](#)  
about 22 hours ago



Cassellholme on Olive Street, North Bay. File photo. | Jeff Turl/BayToday

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00:02:33

A group of four area municipalities is taking a new step in a long-running effort to leave Cassellholme, this time by appointing a representative to push their case.

Mattawa, Calvin, Papineau-Cameron and Mattawan are moving to reaffirm a joint approach and designate one representative to speak on their behalf in discussions about their collective exit.

The move is the latest development in an exit strategy that local leaders say has been in the works for years.

#### Advertisement

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“We have a nursing home in our own town that we can’t contribute to because we’re handcuffed at Cassellholme with their capital levy and their operational levy,” said Mattawa Mayor Raymond Belanger, referencing the Algonquin Nursing Home.

“We’re trying to do something that’s going to be beneficial for our constituents.”

Cassellholme is governed by a board of management representing North Bay and eight surrounding municipalities, with operations and capital funded through municipal levies and provincial support.

Outlying municipalities are represented on the board by Papineau-Cameron Mayor Robert Corriveau and Mattawan councillor Michelle Lahaye, alongside three North Bay representatives and two provincial appointees.

Belanger, whose municipality is leading the effort, says they are seeking to exit the operational levy while continuing to pay their share of the redevelopment's capital costs. Any withdrawal from the operational levy would require provincial approval.

At a recent Calvin Township council meeting, Mayor Richard Gould introduced a motion to formalize the group’s approach.

The resolution reaffirms that Don Gracie of CG Group will act as the sole representative in discussions with various provincial ministries, local MPP Vic Fedeli and the Cassellholme board.

“It is important to ensure clarity, communication and coordination,” Gould read from the motion.

The motion also directs that all updates flow through Gracie, who is expected to present at an upcoming Cassellholme board meeting.

"The exit strategy is something that began 20 years ago," Belanger said. "And we're back at square one."

Cassellholme board chair Dave Mendicino says the board is aware of the group's position.

"We've been having ongoing discussions with the municipalities," he explained to *BayToday*.

"This issue has been around since back when I was on the board in 2012. It's time we find a solution that works for all our member municipalities."

## Comments (7)

We welcome your feedback and encourage you to share your thoughts. We ask that you be respectful of others and their points of view, refrain from personal attacks and stay on topic. To learn about our commenting policies and how we moderate, please read our [Community Guidelines](#).

T [Troutlake](#) about 20 hours ago

A good start would be getting rid of "Mendo" "Spendo" "Cini". He has been a dead weight since being appointed to the Board of Casselholme.

MB [Mrs. Bartolucci](#) about 18 hours ago

He's been a dead weight with everything he's done.

S [SarahsMom](#) about 17 hours ago

He's likely going to run for council.

U [usr\\_684897](#) about 20 hours ago

So does that mean that their residents will never use Casselholme?

TR [Tax Reformer](#) about 20 hours ago

No, they could just as some North Bay Residents use their Nursing Homes.

TR

[Tax Reformer](#) about 19 hours ago

The only way the CasselHolme Board would allow them to leave is if the Board was positive it could gain control of Cassel Arms. Then the Municipalities who left would want a share of the Cassel Arms assets just like they are doing with the sale of the Ski Hill and property including the building housing the Conservation Authority to the City of North Bay. Oh what a wicked web they weave.

R

[rwrh](#) about 19 hours ago

realistically should they of not tendered the hill out for anyone to bid on vs what they did ?

If you would like to apply to become a **Verified Commenter**, please [fill out this form](#).

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## CORPORATION OF THE MUNICIPALITY OF CALVIN

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May 08, 2026

Minister of Long-Term Care  
Office of the Minister,  
400 University Ave, 6th Floor  
Toronto On M7A 1N3

Dear Minister Kusendova-Bashta,

Thank you for your thoughtful response to our January correspondence regarding The Municipality of Calvin's participation in the Nipissing East Board of Management.

I am writing to formally withdraw the Municipality of Calvin's individual request for immediate removal from the Board. We understand from your letter that the Ministry is prepared to consider changes to municipal participation only where there is a unified approach and a clear transition plan.

To facilitate this process, Council has voted to withdraw our standalone application and instead align fully with the joint request being advanced by the Townships of Mattawan, Mattawa, and Papineau-Cameron. We recognize that a collective regional voice is the most effective way to demonstrate the "unanimous agreement" you require and to present a viable transition plan for the home's sustainability.

Please understand that this withdrawal is a strategic decision to enable dialogue, not a concession that our challenges have resolved. The significant financial burdens, the impact of the June 2025 storm on our emergency response capacity, and the geographic isolation of our seniors remain pressing realities for the Municipality of Calvin. However, we are committed to working within the framework you have outlined. We are prepared to engage in good faith discussions regarding the transition plan, including the necessary financial arrangements, to ensure a sustainable outcome for all member municipalities.

We appreciate the opportunity to move forward as a unified group and look forward to constructive discussions with the Ministry and our regional partners.

Respectfully

Signed by:

*Richard Gould*

05E8314246C14EA  
Mayor Richard Gould

On behalf of Council,  
Municipality of Calvin